

**Barrington Hills Park District  
364 Bateman Road, Barrington, IL 60010  
Board of Commissioners  
Park Board Meeting Minutes  
December 11, 2024**

Dennis Kelly called the meeting to order at 7:03 p.m.  
Commissioners Present: Dennis Kelly, Jill Zubak, Drew McMahon  
Absent: Jessica Underwood, Gigi Iacovelli  
Visitors attending: Scott Harmen, Deb Gallagher, Jan Nestrud

**Motions**

Motion to approve the November 2024 Financials was made by Dennis Kelly and seconded by Jill Zubak.

3 ayes      0 nays   2 absent  
Motion Passes

Motion to approve the 2025 Tax Levy Ordinance 12-11-2024-01 was made by Jill Zubak and seconded by Dennis Kelly.

Roll Call Vote:

Dennis Kelly, Aye

Jill Zubak, Aye

Drew McMahon, Aye

Jessica Underwood, Absent

Gigi Iacovelli, Absent

3 ayes      0 nays   2 absent  
Motion Passes

Motion to approve the 2025 Board Meeting Dates was made by Dennis Kelly and seconded by Drew McMahon.

3 ayes      0 nays   2 absent  
Motion Passes

Motion to adjourn at 7:55 p.m. was made by Jill Zubak and seconded by Dennis Kelly.

3 ayes      0 nays   2 absent  
Motion Passes

**Commissioner's Discussion:**

The motion to approve the November 2024 Meeting Minutes was postponed until the January 2025 Meeting

A presentation was given by Scott Harmen, a Barrington Hills resident, to install a portable sauna complex at the Riding Center northeast of the Kennel. A Q&A period followed. The Board asked the Advisory Committee to review the proposal and submit their comments to the Park Board.

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The Park Board Administrator advised the Park Board and the Advisory Committee's President that the Advisory Committee is obligated to follow the Open Meeting Act rules when posting their meeting agendas. They also must have a quorum in attendance in the meeting room. Committee Member Attendance should be clearly indicated in their monthly meeting minutes.

The Advisory Committee reported the following:

- The Board should add more criteria when authorizing Trainers to train at the Riding Center.
- Trainers have been training during the "No Lesson" time scheduled on the Winter Indoor Schedule.
- The committee's 2025 calendar of meetings was submitted to the Board with noted exceptions of date changes.

A rental application from the Village of Barrington Hills for the annual Fall Festival was submitted but the Board requested more detailed information regarding facility use and asked that it be resubmitted to the Board once this information is filled in.

A rental request from Liberty Horse Shows was reviewed and the Board suggested the request be forwarded to the Riding Club of Barrington Hills for their consideration for possible co-sponsorship, since Liberty Shows has a very limited budget.

Dennis Kelly is working with South Barrington and Hoffman Estates Park Districts regarding de-annexing Plum Farms from the Barrington Hills Park District.

The Administrator presented a list of maintenance items that were completed this past month. A few projects will be put on hold until the Spring. The Main Barn's east facing overhead door should be repaired now.

Respectfully submitted,

Jill Zubak  
Acting Secretary